

How To Make a Payment Online at Merced College

1. Go to www.mccd.edu/makeapayment.
2. Login to the MC Portal (<http://mc4me.mccd.edu>)
3. In WebAdvisor for Students, select "**Financial Information**", then select "**Pay on My Account**"

The screenshot shows the Merced College MC4ME Portal for a student. The top navigation bar includes links for MC4Me Portal, Campus Information, Home, College Council, Library, Student Life, and Student Success. The main content area is divided into several sections:

- My Week:** A calendar for June 2021 showing the current date as Monday, June 14, 2021. Below the calendar, there are sections for Monday, Tuesday, and Wednesday, all indicating "No events".
- Student Email:** A section for logging into the student email. It includes a sign-in link, a note to use the MC4Me Portal login, and example fields for Username (jane.smith@campus.mccd.edu) and Password (*****). It also contains two tips: TIP #1 (replace jane.smith with actual username) and TIP #2 (use the same password as used for the Portal). A video link is provided for "How to forward your campus.mccd.edu email to your personal email".
- Useful Links:** A link for BankMobile Refund.
- Announcements:** A recent announcement titled "Need Help Paying Tuition?" dated 6/10/2021 2:09 PM by Juan Luis Rodriguez.
- Important Announcements:** A section asking if the user is experiencing issues registering for classes or developing their Student Ed Plan, with a list of troubleshooting steps: Refresh your browser, Clear browser history, cookies & cache, and Use a modern browser (Internet Explorer 9+, Firefox 28+, or Chrome 33+).
- WebAdvisor:** A sidebar menu with options like WebAdvisor for Students, User Account, Financial Information (highlighted), Pay On My Account (highlighted), 1099-T Tax Information, Financial Aid, Registration, Academic Planning, Academic Profile, and WebAdvisor for Employees.

4. To connect to the Merced College Student Account Center, select "**CLICK HERE**"

The screenshot shows the Merced College MC4ME Portal for a staff member. The top navigation bar includes links for MC4Me Portal, Campus Information, Home, College Council, Institutional Governance, Employee Resources, Library, Student Life, and Student Success. The main content area is divided into several sections:

- WebAdvisor:** A sidebar menu with options like WebAdvisor for Students and WebAdvisor for Employees. The "Pay On My Account" link is highlighted in a blue box.

To connect to the Merced College Student Account Center

CLICK HERE

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6. You will be redirected to the secure TouchNet site for your account information. Select **“Make Payment”**.

The screenshot shows the Merced College Student Account Center dashboard. At the top is the Merced College logo and a navigation bar with links for My Account, Make Payment, Payment Plans, Refunds, and Help. On the left, there is an announcement box titled "Welcome to the Merced College Student Account Center!" with instructions on how to view account activity and make payments. In the center, there is a yellow banner about direct deposit for refunds, followed by a "Student Account" summary showing a balance of \$798.90 and buttons for "View Activity", "Enroll in Payment Plan", and "Make Payment". On the right, there is a "My Profile Setup" sidebar with options for Authorized Users, Personal Profile, Payment Profile, Security Settings, Consents and Agreements, and Electronic Refunds.

7. Click **“Pay by term”**. Select the term you are paying toward. Then enter the amount of payment in the box at the right.

8. Click **“Continue”**

The screenshot shows the "Account Payment" page. At the top is a navigation bar with links for My Account, Make Payment, Payment Plans, Refunds, Help, and My Profile. Below the navigation bar is a progress indicator with four steps: Amount, Method, Confirmation, and Receipt. The "Amount" step is currently active. Under "Amount", there is a "Payment Date" field set to 6/14/21. Below that, there are three radio button options: "Current account balance" (selected), "Pay by term" (highlighted in blue), and "Fall 2021". Under "Pay by term", there are two checkboxes: "Summer 2021" (checked and highlighted in blue) and "Fall 2021". To the right of these options, there are three input fields for payment amounts: \$798.90, \$162.95 (highlighted in blue), and \$635.95. Below these fields, it says "Payment Total: \$162.95". At the bottom, there is a "Personal Note" text area and a green "Continue" button.

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My Account Make Payment Payment Plans Refunds Help My Profile

Account Payment

Amount Method Confirmation Receipt

Payment Date 7/26/18

Current account balance \$198.00 198.00

Pay by term \$198.00 198.00

Summer 2018

Memo

Payment Total: \$0.00

Continue

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Secured by touchnet

9. Select Payment Method and enter required information.