

**Standing Accreditation Committee  
Meeting Minutes  
August 22, 2017, 3:00 p.m.  
Board Room**

**Present:** Brian Ellison, Baba Adam, Doug Kain, Nancy Golz, Regina Coletto, Arlis Bortner, Luis Flores, Patrick Hinson, Cameron Cowperthwaite, Brandy Harris, Joe Allison, and Kristi Wolf (recorder).

**Guests:** None.

Brian Ellison called the meeting to order at 3:04 p.m.

Approval of Minutes

The minutes of the May 16, 2017 were approved by consensus.

Introductions

Brian asked for introductions since there are a few new student faces on the committee.

Review ACCJC Letter

Brian provided a history of the ACCJC visit and report, explaining the process and the letter. Of the ten original commission recommendations, the final letter listed six recommendations that Merced College must address. Accreditation has been reaffirmed with a follow-up report due October 2018, addressing the six recommendations. A lot of progress was made in the last two years, including 100-percent SLO completion. Brian stated that ACCJC is taking a kinder and gentler approach.

Recommendation #1 is about data analysis including disaggregation, using data to address student success. Essentially a loop in evaluation, implementation, and assessment of the implementation.

Recommendation #2 is Distance Education; an area of continual growth for the college as well as revenue for the college. The recommendation has five subcategories that need to be addressed.

Recommendation #3 is about looking at the data and using it to improve teaching and learning.

Recommendation #7 ensures sustainable financial stability.

Recommendation #8 is for the Board of Trustees to conduct bi-annual self-evaluations.

Recommendation #9 is for the Board of Trustees delegate authority to the President.

ACCJC Report / Action Plan

Brian stated that since four of the recommendations were dropped by ACCJC, he and Kristi will modify the action plan. Brian asked for recommendation on how to address the writing of the report.

Baba recommended SAC create a timeline by working backwards from the follow-up report due date of October 2018 to present.

Regina asked if the report will address the three-combined non-recommendation on Institutional Effectiveness as well as the Student Services section that was removed but referred to as "attention may be needed."

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Members: Brian Ellison (Chair), Baba Adam, Valerie Albano, Edward Modafferi, Doug Kain, Nancy Golz, Steve Welch, Michael McCandless, Regina Coletto, Tracie Green, Joseph Allison, Arlis Bortner, Chris Vitelli, Julie Clark, Dee Sigismond, Patrick Hinson, Cameron Cowperthwaite, Brandy Harris, Kristi Wolf (Recorder)

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Brian explained that normally the institution will only address the recommendations provided by the commission. More discussion will follow. Regina stated that Student Services is addressing the recommendation internally because it's the right thing to do by our students.

Preliminary Timeline:

- Review of collected evidence begins immediately
- Collection of electronic evidence begins September 19
- Updates from the writing teams, October 17 and November 14
- First draft due January 23, 2018
- Second draft due March 20, 2018
- Final draft due May 15, 2018
- Summer is a buffer
- Vet the report with Academic Senate, College Council, EMPC, and Classified Senate in August and September 2018
- To the Board of Trustees, for information only, in September 2018

SAC committee to be involved in reviewing the drafts starting in January.

Baba suggested that Alice assist with creating a repository on the portal for each recommendation. Evidence will be sent to the Office of Institutional Effectiveness to be placed in the proper recommendation folder.

**Next meeting agenda:**

Collection and review of evidence

**Adjournment**

The meeting adjourned at 3:56 p.m.

**Next meeting: Tuesday, September 19, 2017 at 3:00 p.m. in the Board Room.**