



IEPI SEM Follow-up Meeting

August 28, 2018

1:00 pm – 2:00 pm

MINUTES

Admin Conference Room

MEMBERSHIP

Kelly Fowler	Vice President of Instruction
Doug Kain	VPI-Cabinet – Dean
Vince Piro	VPI-Cabinet – Dean
Toni Pirtle	VPI-Cabinet – Dean
Baba Adam (not present – on vacation)	OEI – Dean
Lonita Cordova	Student Equity and Success – Dean
Arlis Bortner	ITS/CTO – Director
Julie Clark	Academic Senate President / Math Faculty
Caroline Dawson	Academic Senate President-Elect / Math Faculty
Lisa Diaz (not present – in class)	Curriculum Chair-Elect / Math Faculty

1. Welcome!
Kelly Fowler called the meeting to order at 2:06 p.m.
2. Schedule Fest
 - a. Goals of Schedule Fest
 1. Workshop 1 – The Why
 - i. Schedule additional pre-workshops or homework
 - ii. Schedule Timeline Provided
 - iii. Course Planning Grid
 - iv. Efficiency Targets
 - v. Foundations of EM
 1. Instructional Perspective
 2. Student Services Perspective
 3. Funding Formula
 4. AB705
 5. Number of students in different area/disciplines
 6. What are the external forces to consider
 7. Number of discipline sections
 - vi. Analysis, include discussions with Student Service about common issues
 - vii. Retrospective, prospective
 - viii. Takeaways
 1. Number of sections MWF, TTH evening, weekend, late start, hybrid, online
 2. Connect to GE
 3. Cohort/Block Scheduling
 4. Creative scheduling one class a month, module scheduling
 5. Summer opportunities
 6. FYE
 - ix. Focus on two things we could make better for next fall
 - x. Focus on AB705
 - xi. How will we maximize FTES

- xii. Divide into Phases
- xiii. Focus on goals

3. Workshop 2 – The What

4. Workshop 3 – The How

- a. How many to attend
- b. Connection to Education Plan
- c. Other

5. Summer 2019 Schedule

- a. Summer Sessions – 4, 6, 8 weeks
- b. Local High Schools end June 6, 2019
- c. MCCD summer session; 6 and 8 weeks start on June 10, 2019
- d. Consider what the High School are offering over the summer so there are fewer conflicts
- e. Focus on classes HS students will more likely enroll in during summer
- f. June 10 – July 18, or June 17 – July 25 for 6 week session
- g. June 10 – August 1, for 8 week session
- h. May 20 – June 28 for 6 week session – based on Stan State ending on May 15.
- i. Need to identify summer census dates.
- j. Schedule Online classes starting May 20.

6. Weekend College

- a. MC Enrollment Management Plan
- b. Spring 2019
- c. FTES Targets
- d. Alignment of GP and EM

7. Other

8. Next Meetings

- a. September 17, 1 – 2:30 pm
- b. October 1, 1 to 2:30 pm
- c. Schedule Fest – All Day November 9,