

Denise Butler

From: Joseph Allison
Sent: Tuesday, February 27, 2018 9:59 AM
To: Denise Butler
Subject: FW: Budget Manager Meetings

From: Denise Butler
Sent: Thursday, March 02, 2017 3:43 PM
To: Baba M Adam; John Albano; Sharon Allred; Omar Amavizca; James Andersen; Robert Anderson; Paul E. Baxter; Arlis Bortner; Steve Cassady; Shelly Conner; Anne Dicarlo; Tomasia Drummond; Brian E Ellison; Sherry Elms; Sheila Flores; Nancy Golz; Tracie Green; Charles D. Hergenraeder; Douglas Kain; Brenda Latham; Janet Lyle; Richard Manifest; Michael McCandless; Ronald Perez; Robin Shepard; Angela Tos; Thomas Trinidad; Donald P. King; Chris Vitelli; Regina Coletto
Cc: Toni McCall; Kathy Grossi; Joanne Schultz; Joseph Allison; Liveth Barragan
Subject: Budget Manager Meetings

Sent on behalf of Joanne Schultz, Vice President Administrative Services and Joe Allison, Director of Business and Fiscal Services

You will be receiving an appointment request for the annual Budget Manager meetings. These meetings will include either the President or Vice-President (depending on who you report to), direct report manager/director/dean (if applicable), Vice President Administrative Services, Director Business and Fiscal Services and the Budget Analyst.

The meeting is being held to provide each Budget Manager an opportunity to review and discuss their General Fund budget(s). It will include discussions on resource allocation requests, budget augmentations and linkage to program review and strategic planning. These meetings have a time limit of 30 minutes and if you need more time, another meeting can be scheduled.

We are looking to hold these meetings between March 15 and April 15, 2017.

If you have any questions, please contact Joanne Schultz X6108 or Joe Allison X6209.