



Assessment Review Committee [ARC] - Minutes

1:00 p.m.

Friday, August 17, 2018

ACR

Attendance

Edward Modafferi, Baba Adam, Gabriela Garcia, Julie Clark, Paul Baxter, Arlis Bortner, Valerie Albano, Kristi Wolf (Recorder).

Approval of Minutes

April minutes were approved by consensus.

Program Review Update – 2016-17 Process Follow-up

- **Administrative Services – Paul**
The managers met just before this meeting and finishing up their program reviews. They are using the Word document. The goal for this year is to help the department become better at process improvement, not just reporting actions, in order to be prepared to transition into eLumen for next years' reporting.
- **Instruction – Edward**
An email was sent to all faculty and deans in instruction to apprise them of the links for the program reviews and the datasets from the Office of Institutional Effectiveness. Some areas are having cohort meetings today where this will be discussed.
- **President's Office – Baba**
Baba has not met with the New VPI, Kelly Fowler, or the new VP HR, Kelly Underwood regarding Merced College's program review process. Baba stated that he no longer reports to the President but will continue tracking the President's area.
- **Student Services – Regina**
Student Services is on track for meeting their deadline of September 7. Departments are making final corrections.

Program Review Updates on MCCD.EDU – Baba/Arlis

All program reviews need to be posted on the public website, with the ACCJC visit in November. Edward will send the portal link to Arlis. Arlis will move current program reviews to the public website.

Review the Program Review Calendar

Discussion about moving program review due dates further into the fiscal year. Julie will follow-up with the President regarding EMPC meetings (who reviews resource allocation). Paul will follow-up with Joe regarding pros and cons of shifting the date including all vetting.

Accreditation Response Letter / SAC Updates

Baba met with VP Fowler. She thanked all who have been working on the document over the summer. The draft went to the Board last week. It's still a work-in-progress, but looks great. Being vetted in Academic Senate. Document goes to ACCJC on October 1 with a mini visit the end of November.

eLumen Updates

- **Program Review / SLO Module**

Program Review template needs to be generated (SLO/SAO). Regina wants SAOs to be generated every year based on what has been done in the past. Their goals will change slightly. Megan at eLumen is working on this and might change how the template is used.

- **Curriculum Module**

Edward reported that the curriculum import is done and ready to be looked over. The big question at the Curriculum meeting is who will be training faculty. Courses, programs, and SLOs are all imported.

GE Program Review

Edward reported that the GE program needs a home in terms of discussions, so it has been added to the ARC agenda. Baba has the datasets, including the general education, so ARC has the information for all 5 GELOs, based on the set of courses. Currently using the GE for referencing the Institutional SLOs. Need to find a way to incorporate the other areas of the college (aside from instruction).

Resolution going to Senate next week recommending Communication GELO for 2018-19 and Cognition for 2019-20.

The areas need to decide how they are increasing communication and show that in their assessment.

2018-2019 ARC Meeting Dates

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|---------|--------|
| • 8/17 | • 1/18 |
| • 9/21 | • 2/15 |
| • 10/19 | • 3/15 |
| • 11/14 | • 4/19 |
| • 12/21 | • 5/17 |

Future Topics

Invite Tom Canepa to discuss Linking Canvas to eLumen for SLO.

Next Meeting

Friday, September 21, 2018