

Citizen' Bond Oversight Committee Meeting

Thursday, April 15, 2021 5:30 pm

VIA Zoom and Board Room

Meeting Minutes

Attendees: Jim Williamson, Judy Rose, Marty Marchini, Joe Allison, Marcus Metcalf, Chuck Hergenraeder, Andre Urquidez, and Lisa Veenstra (recorder).

1. Call to Order

1A. Chairperson Calls the Meeting to Order

Judy Rose called to order the semiannual meeting of Citizens' Bond Oversight Committee at 5:30 pm on Thursday, April 15, 2021 at Merced College (Board Room and Zoom)

2. Pledge of Allegiance

2A. Committee Member Leads the Pledge of Allegiance

Attendees recited the Pledge of Allegiance.

3. Hearing of the Public

3A. Opportunity for public to address the Committee

No one addressed the committee.

4. Approval of the Minutes

4A. Approval of Minutes from November 18, 2020

Minutes will be deferred to the next meeting due to no quorum.

5. For Discussion and/or Action

5A. Approval of 2019-20 Annual Report for period ending June 30, 2020

will be deferred to the next meeting due to no quorum.

VP Allison gave an overview of the report to include changes. Judy Rose shared suggested changes to the report:

- 1) First paragraph "and the auditor's" with apostrophe.
- 2) Page 2, "Committee is charged with assuring all bond funds..." Judy asks, "Does all bond funds include interest?" VP Allison responded, "yes."
- 3) Page 4, last sentence "if so, the grant will provide \$3" changed to "\$3 million".
- 4) Page 6, first paragraph "have been built and/or renovated." Judy states everything before this sentence indicates these projects have been completed. Judy suggests rewording to read "currently undergoing projects". Additionally, the last sentence is incorrect and should read "one project" referring to AG/IT. VP Allison states we will cleanup this sentence.

6. Information Items

6A. MCCD 2019-20 Bond Audit Reports

Discussion included: Judy referenced to CaLBOC and responsibilities accept and review audit reports. Agenda only talks about bond audit reports. Judy suggest agenda reads in parenthesis (Performance and Financial after bond audit reports). Judy comments on inspecting school facilities and asks is this a formal process done by the committee. Jim requests to walk through new AG/IT building upon completing to fulfill oversight duties and responsibilities. Judy suggest including a walk through for committee. Judy ref best practices section 5. Reviewing deferred maintenance programs. Per VP Allison, deferred maintenance is not a part of Bond funds. Deferred maintenance money is split between office of instruction for equipment. Judy suggest a statement in minutes indicating "these bond funds were not allocated for deferred maintenance." Maximize bond revenue by recommending the District does not demolish a building (Voc). Judy references to Page 4 of performance audit, Merced Campus (left side) last entry regarding Way Finding Project. Per Marcus Wayfinding has been discontinued. Per VP Allison Wayfinding previously shown as in progress because previous funds were

apart of measure H. 18/19 included Wayfinding, 19/20 did not, intent was to highlight projects that had been completed and/or in progress. Measure H is what paid for Wayfinding. Judy would like Wayfinding to be added back to report. Cost of Wayfinding was not significant amount of funds to include.

6B. Bond Projects Update

Summary of discussion: Marcus provided update. AG/IT out to bid. Bid opening April 28th. Ground breaking May 28th with 15-month schedule. Completion Aug. 2022. VOC update, all paperwork submitted for EDA grant. April 13th state historic preservation (AG/IT) office deadline; Jim asks about new Greenhouse and if the infrastructure be tied into the new Greenhouse? Per Marcus yes the storm drains, irrigation, electrical, plumbing, power, and water runoff will tie into the new Greenhouse. Marcus states bond funds will not be used for the new Greenhouse. Strong workforce funds to be used for Greenhouse. Student health center completed. Feb 25th moved in date.

Andre provided review of financial statements. Judy requests Wayfinding be updated from 'in progress' to 'completed'. Per Joe, other funds may be used for Wayfinding therefore; it remains 'in progress'. Judy requests remaining bond funds be used/saved for potential Vocational Building renovation contingent on being awarded the \$3 million grant.

7. Meeting Adjournment

7A. Meeting Adjournment

VP Allison reported that another special meeting will need to take place for the approval of minutes and the annual report due to not having a quorum. Jim suggested personally contacting members in advance to confirm their attendance. VP Allison shared that we are also seeking additional members on the committee. VP Allison introduced Lisa Veenstra who will be replacing Stacey Hicks, as the resource to the committee.

Judy Rose adjourned the meeting at 6:53 pm.